

National Association of Barber Boards of America

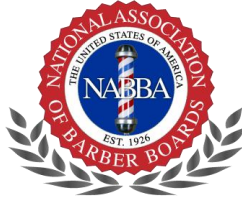
97th Annual Conference Oklahoma City, Oklahoma



Information Packet

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National Association of Barber Boards of America

May 25, 2024

Hello, NABBA Members!

You are invited to the
NABBA 97th Annual Conference
September 15-19, 2024
Hilton Garden Inn - Bricktown
328 East Sheridan Ave, Oklahoma City, OK 73104

REMINDERS

Conference Registration & Room Reservation — Cutoff date: August 16, 2024

- Register online at <https://nationalbarberboards.com/conference-banquet-registration/>
- Room Reservations, p. 4.

Committee Meetings — Sep 15, 8:30 am - 12:00 pm (see Agenda Overview, p. 3)

- Delegates are invited to the BSA LAB classes and *Milady* luncheon as meeting schedules allow.
- For class details, click on BSA LAB Schedule & Registration link at <https://nationalbarberboards.com/>

NABBA General Session Opening Ceremonies — Sep 16, 8:30 am - 12:00 pm

- Dress code: Business/Business casual
- Delegates are invited to the luncheon and BSA LAB classes from 12:00 - 5:00 pm.

Nominations for Executive Board 3rd Vice President — Sep 17

- Eligibility: open to current state board delegates that have not yet served as an officer of the Board and Past Presidents who have been off the Executive Board for four (4) or more years.
- Position requires a four-year commitment of service.
- Only one delegate from a state can serve on the Executive Board at any given time.
- See pages 6-7 for nomination forms and instructions.

Nominate a site for the 2026 NABBA Conference — Present site information during the General Session.

Reinstatement of State Gift Exchange — see NABBA News Update for details (p. 2)

Annual Silent Auction — Donated Items or gift certificates appreciated (p. 10)

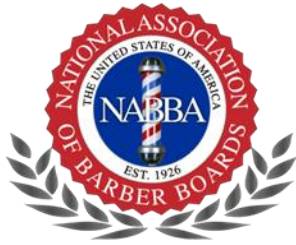
Conference Program Ad Space — Artwork submission deadline Aug 1 (p.11).

We look forward to seeing you in Oklahoma City!

The 2023-2024 NABBA Executive Board

Questions? Call (888) 338-0101 to leave a message or email nabba.mss@gmail.com.

NABBA 9252 San Jose Blvd, #3703, Jacksonville, FL 32257 (888) 338-0101



NABBA News Update

May 2024

State Board Directors & Administrators

Please bring the following items, as available:

- Annual State Report
- Hard copy of state's Barber Statutes & Rules;
- Approved barber curriculum, if not provided in Statute or Rule;
- Numbers for fiscal year 2023 related to:
 - injury complaints
 - sanitation/infection control violations
 - unlicensed activity
 - license denial due to forged credentials or unverifiable active out-of-state license

Attention New Directors & Board Members!

Please plan to attend the
New Member Orientation

Sep 15, 8:30 - 9:00 am in the Plaza Boardroom



Congratulations
Travis Bell
Barber Hall of Fame
2024



Interested in legislative bills
related to barbers & barbering?

Go to: <https://legiscan.com>

- > bill tracking
- > select state/all states
- > full text search *barber*

Reinstating a NABBA Tradition

State Gift Exchange

In the past, delegates brought gift items to exchange by random draw at the conference.

Items ranged from iconic state symbols and foods to sport or barber memorabilia . . . anything goes!

Join us in bringing back the
State Gift Exchange!
(max value \$25)

Bring your gift to the
Conference Registration Check-in table for a
ticket to enter the drawing.

Reminders!

- Register for Conference by August 16th
<https://nationalbarberboards.com/conference-banquet-registration/> or see p. 5
- Reserve hotel room by August 16th (p. 4)
- Business/Business Casual attire
- Banquet: semi-formal/formal

NABBA Executive Board 3rd Vice President - 2024

States Eligible to Nominate a Candidate

Arizona	Mississippi
Arkansas	Montana
California	North Carolina
District of Columbia	North Dakota
Florida	Nevada
Idaho	Ohio
Kansas	Oklahoma
Kentucky	Pennsylvania
Louisiana	Tennessee
Maryland	Virginia
Minnesota	West Virginia
Missouri	Wyoming

**National Association of Barber Boards of America
97th Annual Conference
September 15-19, 2024
Hilton Garden Inn OKC Bricktown
328 East Sheridan Ave
Oklahoma City, Oklahoma 73104**

Agenda Overview*

Events	Time	Description	Location/Room		
Saturday, September 14, 2024					
NABBA Business Meeting	7:00 pm	Executive Board & Committee Leaders	TBA		
Sunday, September 15, 2024					
NABBA Committee Meetings		BSA LAB Delegates, School Administrators & Instructors			
Time	Description	Room	Time	Description	Room
7:30 - 8:00 am	Registration Check-In	Pre-function area	7:15 - 7:45 am	Registration Check-In	Pre-function area
3:00 - 5:00 pm	Late Check-In				Pre-function area
8:30 - 9:00 am	New Member Orientation	Plaza	8:00 am - Noon	Teaching Methods & Industry Programs	Washita
9:00 am - Noon	State Directors & Administrators	Red River			
9:00 - 9:30 am	Audit Committee	Plaza			
9:30 - 11:00 am	Marketing & Fundraising	Plaza			
11:00 am - Noon	Past Presidents Forum	Red River			
12:00 - 1:00 pm	Milady Luncheon				Pre-function area
1:00 - 5:00 pm	BSA LAB	Washita	1:00 - 5:00 pm	Methods & Programs	Washita
6:00 - 8:00 pm	Meet & Greet Reception				TBA
Monday, September 16, 2024					
7:15 - 7:45 am	Registration Check-In	School Administrators, Instructors, & Students			Pre-function area
9:00 am	Spouses' Meet Up	Lobby			
NABBA General Session Delegates Red River/Cimarron Room		BSA LAB School Administrators & Instructors Washita River Room		BSA LAB Students Room TBA	
8:30 am - Noon	Opening Ceremonies	8:00 am - Noon	Methods & Hot Topics	8:00 am - Noon	Haircutting Demos & Classes
12:00 pm	Adjournment				
12:00 - 1:00 pm	Lunch				Pre-function area
1:00 - 5:00 pm	BSA LAB	1:00-5:00 pm	Hot Topics for Schools	1:00-4:00 pm	Demos & Classes
6:00 - 9:00 pm	Student Barber Battle				Washita
Tuesday, September 17, 2024					
NABBA General Session	9:00 am - Noon	Business Meeting & Reports			Red River/Cimarron
	12:00 - 1:00 pm	Lunch Break			
	1:00 - 5:00 pm	Business Meeting, Delegate Forum, & Reports			
Wednesday, September 18, 2024					
NABBA General Session	9:00 am - 11:00 am	Business Meeting, Delegate Forum, & Reports			Red River/Cimarron
	11:00 - 11:30 am	Break			
	11:30 am - 1:00 pm	Business Meeting, Delegate Forum, & Reports			
	1:00 - 2:00 pm	New Business			
	2:00 pm	Adjournment			
	6:00 - 10:00 pm	Banquet			River Room
Thursday, September 19, 2024					
NABBA Executive Board	9:00 - 11:00 am	President's Meeting (optional)			TBA

HOTEL & AIRLINE INFORMATION

Conference Dates: September 15-19, 2024

Conference Location: Hilton Garden Inn Oklahoma City Bricktown
328 East Sheridan Ave
Oklahoma City, Oklahoma 73104

Website: <https://www.hilton.com/en/hotels/okcsagi-hilton-garden-inn-oklahoma-city-bricktown/>

Reservations:

Phone: (405) 270-0588

Online:

<https://www.hilton.com/en/book/reservation/deeplink/?ctyhocn=OKCSAGI&groupCode=918&arrivaldate=2024-09-13&departuredate=2024-09-19&cid=OM,WW,HILTONLINK,EN,DirectLink&fromId=HILTONLINKDIRECT>

Group code: 918

Check-in time: 3:00 pm

Cut-off date: August 16, 2024

Check-out time: 12:00 pm

Room Rates: Sep 14-19, 2024

\$125.00 (plus state & local taxes, fees, etc.)

Group rate available 3 days pre/post conference dates based on availability

Airlines Serving Will Rogers World Airport (WRWA)

Alaska Airlines	www.alaskaair.com	(800) 252-7522)
Allegiant Airlines	www.allegiantair.com	(702) 505-8888
American Airlines	www.aa.com	(800) 433-7300
Delta Airlines	www.delta.com	(800) 221-1212
Frontier Airlines	www.flyfrontier.com	(801) 401-9000
Southwest Airlines	www.southwest.com/	(800) 435-9792
United Airlines	www.united.com	(800) 241-6522

Transportation

No hotel shuttle

Uber & Lyft: upper level outside United ticket counter

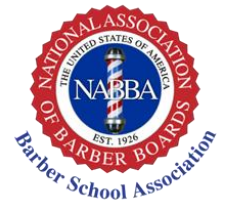
Taxi: lower level outside baggage claim

Hotel Parking

Discounted parking fee - \$25 per day



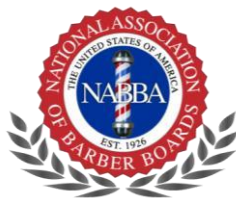
National Association of Barber Boards of America
97th Annual Conference
September 15-19, 2024
Conference & Banquet Registration



Online Registration available at: <https://nationalbarberboards.com/conference-banquet-registration/>

State Delegates, Past Presidents & Honorary Members			
Registration Information			
Check applicable title(s)	<input type="checkbox"/> State Administrator/Director	<input type="checkbox"/> Delegate	<input type="checkbox"/> Past President <input type="checkbox"/> Former Delegate
Sep 15th - Select one	<input type="checkbox"/> I serve on a committee	<input type="checkbox"/> Contact me to serve on a committee	<input type="checkbox"/> I will attend BSA LAB
Name	Email		
Address	Phone	Cell	
City	State	Zip code	
			Purchase(s)
NABBA Member Conference Registration (includes 1 banquet ticket) \$250.00			
Guest Banquet Ticket - \$65.00		# of Guest Tickets	
Total			
Banquet Ticket(s) Guest Information			
Name	Name		
Name	Name		
Select a Payment Option			
Mail: Check On-site: Cash/Check Credit Card (processing fees apply)			

		Registrations due by August 16, 2024 On-site payments: Cash or Check only Credit card payments online: www.nationalbarberboards.com Credit card payments by phone: Call 904-268-5351. USPS: Mail completed form with check payable to NABBA to: NABBA c/o 9252 San Jose Blvd, #3703, Jacksonville, FL 32257 Questions? Leave a message with contact information at 888-338-0101 No Refunds after August 30, 2024
For office use only		
Date Received		
Check/Receipt #		
Amount remitted		
Processed by		



National Association of Barber Boards of America 2024 Annual State Report

State Board Administrators & Directors: Please complete this form online or email it to nabba.mss@gmail.com before September 15; also provide a copy to the Delegate that will be presenting the oral report. Thank you!

State Board:

Website:

License Renewal Cycle:

Annual

Biennial

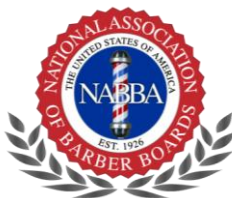
Triennial

Other

License Renewal Period (e.g. May 1 - July 31)

Qualitative and Quantitative State Data						
Barber License Designations	N/A	Number of Licensees	Required Hours	State Board Configuration	N/A	Number of Positions
Master Barber				Barber(s)		
Registered Barber/Barber				Public/Consumer(s)		
Restricted/Non-Chemical Barber				Inspector(s)		
Apprentice/OJT Barber				Investigator(s)		
Student Barber Registration/Certificate				Cosmetologist(s)		
Temporary Authority to Practice				Manicurist Specialty		
Barber Manager				Esthetician Specialty		
Barber Instructor				Tattoo/Body Artists		
Barber School				Other:		
Barber Shop				Other:		
Barber Shop with Apprentice/OJT				Notes:		
Mobile shops/salons						
Legislative Issues						
1. Are there provisions in your Barber Statutes or Rules that regulate the display or use of the barber pole? If yes, please copy & paste the provision(s) here:					Yes	No
2. Describe any 2023-2024 legislation that negatively affected barber education or licensing standards in your state.						

Prepared by				
	Name	Title	Date	Phone



EXECUTIVE BOARD OFFICER NOMINATION FORM
for 3rd VICE PRESIDENT
To be completed by the individual nominating a delegate for office.

I, _____, hereby nominate
(Nominator's Name)
_____, barber member of the
(Name of Nominee)

(Name of State Board)

(Address) (City) (State) (Zip code)

as a candidate for 3rd Vice President of the NABBA Executive Board beginning September 18, 2024 to serve in vice presidential rotations until completing his/her term as President in 2028.

1. Check position(s) the Nominee has held as a member of his/her State Board.
☐ Chairperson/President ☐ Vice President ☐ Secretary/Treasurer ☐ Subcommittee Chair
☐ Barber Member only ☐ School Member ☐ Shop Member ☐ Other _____
2. Month and year the Nominee's board member term expires _____/_____
3. Will Nominee be able to attend the Mid-year Conference Meeting? ☐ Yes ☐ No ☐ Unsure
4. Will Nominee be able to attend the Annual Conference? ☐ Yes ☐ No ☐ Unsure
5. Number of conferences attended within the past three years: Mid-year ____ Annual ____
6. NABBA committee(s) the Nominee has served on within the past three years, if applicable.

7. The Delegate named above has reviewed and signed the *NABBA Vice-Presidential Duties Reference* document enclosed with this form. ☐ Yes ☐ No

The above statements are true and accurate to the best of my knowledge.

Signature _____ Date _____

Print name _____

**Please submit a completed copy of this form to the Conference Registration desk on
September 15th or send via email to nabba.mss@gmail.com by September 10th.
Retain a copy for use when presenting your Nominee to the Delegation.**

NABBA Vice-Presidential Duties Reference

National Association of Barber Boards of America 2019 Constitution and Bylaws

DUTIES OF THE VICE PRESIDENTS

ARTICLE 13.

Section 1. The President may call upon only a Vice President, in their order from the first to the third, to perform the duties of the President in case of the President's absence or other emergency.

Section 2. Vice Presidents shall prepare reports for dissemination at the annual conference at the discretion of the current President.

Section 3. Vice Presidents shall assist the President and Chief Executive Officer in the tasks required to plan and implement the Annual Conference, as needed or requested.

National Association of Barber Boards of America 2019 Policy and Procedures

I. OFFICERS

B. Vice-Presidents – The Vice-Presidents shall:

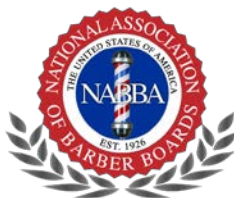
1. Carry out the duties and responsibilities set forth in the Bylaws.
2. Be knowledgeable in parliamentary procedures and Robert's Rules of Order Newly Revised.
3. Possess the ability to conduct business meetings of the NABBA in the President's absence.
4. Attend at least 90% of all scheduled meetings, conference calls and video calls of the NABBA.
5. Complete all assignments as directed by the President.
6. Attend committee meetings when possible or when assigned by the President or in the absence of the President.
7. Advise all Executive Board members in writing of activities, that will cause absence from the office of the Vice-President.
8. Recommend changes, additions or deletions, that will benefit and progress the direction of the NABBA to all Executive Board members.
9. The 1st Vice-President shall assist and shadow the acting President in the performance of his/her duties and activities the year preceding the Vice-President's role as President.
10. The 2nd Vice President will assist in overseeing the banquet operations during the annual conference.
11. The 3rd Vice President is to prepare minutes of all Executive Board conference calls and submit a copy to the CEO for electronic storage.

I, _____, have been informed of the duties associated with the
(Nominee's Signature)

position of 3rd Vice President of the NABBA Executive Board.

Date: _____

**Please submit a completed copy of this form to the Conference Registration desk
on September 15th or send via email to nabba.mss@gmail.com by September 10th.**



CONFERENCE SITE NOMINATION FORM

Nominate your state to host the 98th NABBA Annual Conference in 2025!
Submit a copy of this form to the Conference Registration desk on
September 15 or send via email to nabba.mss@gmail.com by September 10.

NOTES

1. Site nominations for the 2026 Conference must be presented in person at the 2024 Conference.
2. Bring a supply of brochures, information flyers, etc. to the conference for display and distribution.

Name of State Board _____

Address _____

City _____ State _____ Zip code _____

Phone _____ Fax _____

Email _____ Website _____

Your Name _____ Phone _____

1. Proposed city and state for conference site _____
2. Major airline carriers to area _____
3. Name of airport(s) servicing the area _____
4. Recommended Hotel _____
Address _____ City _____ Zip code _____
Contact Name _____ Phone _____ Room rate \$ _____
5. The hotel is located within _____ miles of dining and shopping.
6. What is the distance or traveling time from airport to hotel? _____ miles _____ minutes
7. Does the hotel provide a complimentary shuttle from and to the airport? ☐ Yes ☐ No
If no, what is the estimated one-way fare from airport to hotel? \$ _____
8. Are you available to assist the Conference Committee in planning the event? ☐ Yes ☐ No



Silent Auction Sep 18, 2024

Funds raised through the Silent Auction are designated for repayment of a loan incurred from prior legal expenses and to rebuild funds for the continuing effort to obtain a Certification Mark for the Barber Pole. This service mark is vital to ensuring that only licensed barbers or barbershops are authorized to display a barber pole as signage for advertising services, practitioners or businesses.



Contact your suppliers and request they donate a Gift Certificate to the Auction!

We need everyone's help!

To donate an item, please contact
Renee Patton before September 1st

Phone: 864-590-1709

Email: nabba.r.patton@gmail.com



National Association of Barber Boards of America

97th Annual Conference - 2024

Marketing & Advertising Purchase Order

Event Location	Reservations
Hilton Garden Inn Bricktown 328 East Sheridan Avenue Oklahoma City, Oklahoma 73104 405-270-0588	Group Code: 918 Room rates: \$125.00 Hotel Contact: Michael Ramirez Email: mramirez@raymondteam.com Phone: 405-270-0588

Contact Name	Company			
Address	City	State	Zip code	
Phone	Fax	Mobile		
Email	Website			

Notes	Souvenir Program Ad Space	Qty	Rates	Purchase
Please provide clean, high contrast, high resolution art in JPG or PNG format and clear, legible copy. Email artwork to: nabba.mss@gmail.com by August 1, 2024.	Half-Page			
	Single Full-page			
	Double Full-page (left side/right side layout)			
	Inside BACK Cover			
	Inside FRONT Cover			
	Outside Back Cover			
	Centerfold (left side/right side on center fold)			

Vendor Tables: Skirted, 6' tables available Sep 15-16, 2024			
	Total purchase		

Sponsorship Opportunities & Packages					
Contact hotel for F & B pricing.			Contact Maura at 904-268-5351 to arrange sponsorship.		
Coffee/Tea & Danish Morning Break	Sep 15	Sep 16	Sep 17	\$500	½ page Program ad; website logo
Coffee/Tea & Cookie Afternoon Break	Sep 15	Sep 16	Sep 17	\$500	½ page Program ad; website logo
Luncheon (Est 60)	Sep 15	Sep 16	N/A	N/A	Full-page ad; website logo; vendor table; speaking time
Meet & Greet Social Contribution (Est 60)	Sep 15	N/A	N/A	\$500	½ page Program ad; website logo; vendor table
Meet & Greet Social Contribution (Est 60)	Sep 15	N/A	N/A	\$1000	Full-page ad; website logo; vendor table; speaking time

Silent Auction Donation Opportunity
Donate gift certificates or items to raise funds for a <i>Barber Pole Certification Mark</i> to prevent businesses not licensed as barbershops from displaying the pole as advertising or signage. Contact Renee Patton at 864-590-1709

Describe certificate or item:	Minimum value:

Market Your Products or Services by Providing Items for Distribution (check all that apply)
Fundraising Raffle Items Door Prizes/ Q & A Prizes Bag Swag (100 ct) Printed Materials (100 ct)

Payment Information Check One: <input type="checkbox"/> check <input type="checkbox"/> credit card (processing fees apply)

Credit Card: Email completed form by Aug 1, 2024 to nabba.mss@gmail.com
 Call 904-268-5351 to leave call back message for payments by phone.

Check: Mail completed form with check by Aug 1, 2024 to NABBA c/o 9252 San Jose Blvd, #3703, Jacksonville, FL 32257

Shipments: Send items to arrive at hotel between 9/10-9/13 to avoid storage fees. Label boxes: Attn - NABBA Exe Bd

Invoices provided upon email request to nabba.mss@gmail.com.